



**Food Vendor Set Up**  
**Thursday**  
**September 5<sup>th</sup> 4:30 pm**  
**(further details will be**  
**sent via email)**

**Show Schedule**  
**Friday**  
**September 6<sup>th</sup>**  
**9 am - 6 pm**  
**&**  
**Saturday**  
**September 7<sup>th</sup>**  
**9 am - 5 pm**

**Park Avenue in**  
**Downtown Aiken**

**Between Chesterfield**  
**and Union Streets**

## **Food Vendor Information**

**Show Director**  
**Dianne Phillips**  
**803.645.0169**  
**dphillips@aikenchamber.net**

**Keep for future**  
**reference**

- All applicants must remit a non-refundable check/money order for \$30 to be cashed upon receipt and processing of your application.
- All applications are sent to a jury to determine acceptance into the show. Past participation does not guarantee entry. Remember, the competition changes every year, so keep your product fresh. A limited number of vendors are accepted in each food group.
- The Aiken's Makin' committee is in negotiations to provide all pre-packaged beverages that you may sell during our event. All soda and water products must be purchased through them at our show. Orders will be taken at the show and delivered to the vendor booth throughout the show. The cost is currently \$25 per case (this price may move up or down depending on negotiations). There are no fountain drinks sold at the show.
- The jury cannot physically examine food products, so they must rely on submitted photos. Vendors should send quality photos on photo paper that represent all food to be sold. Vendors may only sell what they submit to the jury. Four photos, a copy of your menu with pricing, and proof of insurance are required with the application.
  1. Two photos of the vendor booth, trailer/tent set-up including any flags signage or banners used during events. Make sure it shows the quality of the trailer/tent.
  2. Two different photos of food products to be sold.
  3. NO signage is allowed 3' over the top of your structure. (This does not pertain to decorative flags)
  4. Include a typed copy of the menu with prices.
  5. Attach proof of insurance to the application.
- Photos are not returned and are used during the show to compare product and prices submitted to the jury with prices and product being sold at the show.
- Layout is determined by the Event Committee.
- Vendor space size is 12 ft by 10 ft. If the trailer is larger than this, a second space will be required. All items must be contained within this area. If two spaces are needed, vendor must submit payment for both with the application. Vendors may not "rent" their space, or any part of it, to anyone else.
- Food vendors will be inspected and must pass the Department of Health and Environmental Control (DHEC) regulations. All food vendors must follow DHEC rules.
- Food vendors must sell for the entire show and are not permitted to open late or close early.
- All trash must be disposed of in proper containers during and at the end of the show. Vendors should not pour any items into the storm drains. Gray water may be poured onto a grassy area away from pedestrian traffic. Place oil/grease back into the original containers for proper disposal by our trash crew.
- All booths must be clear of autos, trucks, campers, etc. Vendors will not have immediate access to a vehicle or storage trailers. Please note, electricity is NOT available to power any storage trailers.
- Security is provided on Thursday and Friday nights; however, the Aiken Chamber of Commerce is not responsible for loss or damage for any reason.
- Parking is available outside of the show area on any public street in any legal parking spaces. Vendors must follow all posted parking rules and regulations to avoid receiving a ticket or being towed.
- Space assignments will be sent via email prior to Thursday, September 5<sup>th</sup>. An error in your email address or inactive email address will result in the vendor not receiving all necessary Aiken's Makin' information. Vendors must be set up and ready for customers no later than September 6<sup>th</sup> at 8 AM.
- Failure to comply with the rules, disorderly conduct, verbal abuse by the vendor or any assistant, will cause immediate expulsion from the show.
- Refunds are not given for any reason. (Rain, illness, time conflict, etc...)
- Notices of acceptance/denial will be mailed by March 30, 2024.

# Check list for Aiken's Makin' Food Vendor Applicants:

- Completed and signed application
- 4 Quality photos stapled to photo sheet (as instructed)
- Menu with prices
- Proof of insurance
- Checks or money orders each payable to GACC (**at least two checks, potentially three**)
  - Check for application Fee \$30
  - Check for booth(s) and power (see calculation on page 3)
  - Check for end cap fee if applicable (see calculation on last page)
- Business sized self-addressed stamped envelope
- Applicant should keep page 1 and 2 for reference purposes



**Applications must be postmarked by February 29, 2024**

(We cannot make exceptions to this date. A waiting list is comprised of those not accepted due to space limitations.)

This application may be duplicated or printed more than once.

**Return application and all required materials to:**

**Aiken Chamber of Commerce**

**Aiken's Makin'**

**PO Box 892**

**Aiken, SC 29802**

**Aiken's Makin' 2024 Food Vendor Application**

Vendor Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
*(official contact person)* *(appears on the list available to the public)*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell or Best Phone: ( ) \_\_\_\_\_ Web Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

*(All future correspondence will arrive via email. We will not share your email address with anyone.)*

Special Requests: \_\_\_\_\_

*We will do our best to meet requests but cannot guarantee them.*

Driver's License # & State: \_\_\_\_\_ SC Retail License Number: \_\_\_\_\_

No. of 12 ft x 10 ft spaces needed  X \$290 Aiken County Rate **OR** *(required)*  
 X \$360 Non-County Rate

Electricity Needs:  X \$110 Per Outlet 30 AMP/240 Volt (Electrical needs \_\_\_\_\_)

Amount enclosed \$ \_\_\_\_\_

**Standard 30 AMP twist lock or straight-3 Prong 110 plugs required - be prepared with your own pigtail plug**  
**No Direct/Hard wire will be available**

**Checks or Money Orders payable to Aiken Chamber of Commerce (GACC) should be submitted with the application. They will only be cashed upon jury acceptance on March 30th and not before.**

*I understand the decision of the Aiken's Makin' jury is final. If accepted, I agree to abide by the event rules and regulations. Also, I do hereby discharge the Aiken Chamber of Commerce and the Aiken's Makin' Show from all manner of actions, suits, damages, claims and property while participating in the Aiken's Makin' Show.*

*I/we give permission for photos, images, or depictions of accepted vendor, to Aiken's Makin' to be used for show promotion purposes.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return application and all required materials to:**  
**Aiken Chamber of Commerce**  
**Aiken's Makin'**  
**PO Box 892, Aiken, SC 29802**  
**Applications must be postmarked by February 29, 2024**

Vehicle Information: If you are bringing multiple vehicles, please include information for all.

Attach additional sheet of paper if necessary.

Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Tag ID: \_\_\_\_\_ State: \_\_\_\_\_

Trailer: Enclosed or Flat Bed (circle one) Tag ID: \_\_\_\_\_ State: \_\_\_\_\_

*Photo Display Sheet - Please overlap photos*



**Attach proof of insurance here.**

*Attach Menu and Price Sheet Here  
This should be a complete list of items  
and pricing for jury consideration*

*Attach two different booth photos here.  
One may be the inside of your tent/trailer  
(\*Staple second one on top.)*

***All Applications must be postmarked  
on or before February 29, 2024.***

***Send to:***

***Aiken Chamber of Commerce, Aiken's Makin'  
PO Box 892, Aiken, SC 29802***

*Attach one food photo here.  
This should be a close-up of your food,  
so the jury can see the quality of your product*

*Food Item Photo  
(1 of 2)*

*Attach a different food photo here.  
This should be a close-up of your food,  
so the jury can see the quality of your product*

*Food Item Photo  
(2 of 2)*

***Please staple your attachments – DO NOT GLUE.***

***Quality photos only, no slides please.***

*Total number of photos required: four (4)  
All four (4) photos must fit on this page.  
It is OK to overlap photos.*

*Applicant certifies that the above submitted photos accurately depict applicant's offerings. Applicant certifies that the submitted menu and pricing are accurate, items listed to be sold, and shown prices at which they will be sold. By placing my signature below, I agree to be bound by the Aiken's Makin' Show Rules, Limitations & Procedures.*

***Exhibitor Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

Please sign here

## Special Notice

The Aiken's Makin' Show offers the opportunity to purchase a *corner* or *end cap* space. The sample map below shows how the *end cap* looks.

Here are the rules:

- An applicant can request to be considered for an *end cap* placement whether purchasing one space or two. The request does not assure applicant of placement. There are limited *end caps* available.
- To be considered for an *end cap*, the applicant should complete and submit the Aiken's Makin' application, all attachments and a check for the electric and space fees ([do not include the fee for the end cap in this check in case you are not selected to receive end cap placement, we can just return the second check](#)).
- A second check for \$300 should also be submitted. If the vendor does not receive an *end cap*, the second check will be returned to the vendor with the event notification.
- The *end cap* will measure 20 feet across the back and front of the booth and be 10 feet deep. There will be additional space at the back of the booth for product storage. If a vendor is only purchasing one space, he/she can still take advantage of the additional footage for storage, display items, or tables and chairs for customers.
- The *end caps* will be assigned by the Aiken's Makin' jury.

Please feel free to email or call Dianne Phillips at [dphillips@aikenchamber.net](mailto:dphillips@aikenchamber.net) or 803.645.0169 with any questions regarding this feature.

